

What is Microsoft Office 365?

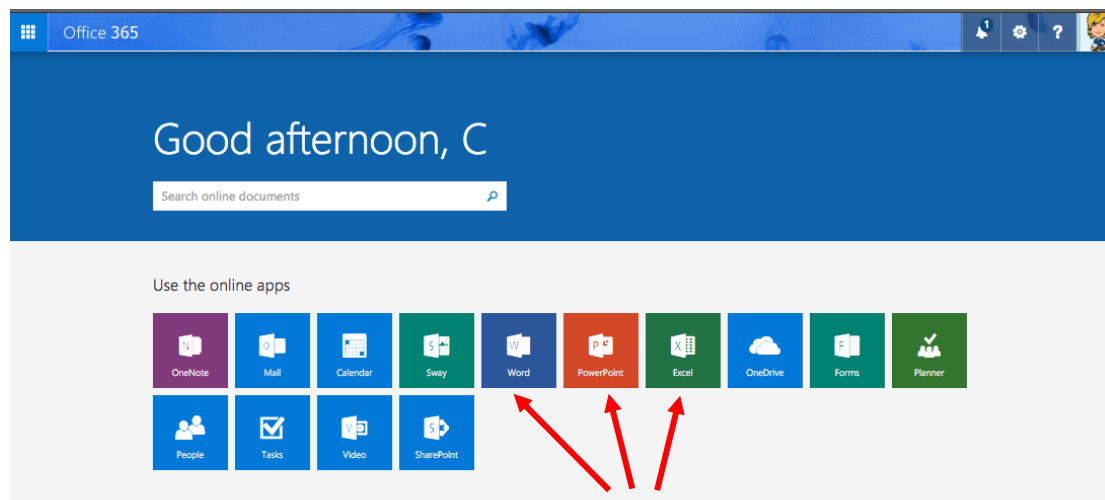
What is Office365?

How is it different from Microsoft Office software on my computer?

"Office 365" refers to an internet based (often referred to as 'the Cloud') service that includes familiar Office applications (Word, PowerPoint, Excel) plus other productivity apps (OneDrive, OneNote, etc).

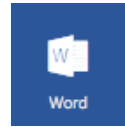
Users access the district's licensed applications using a web browser (i.e. Internet Explorer, Google Chrome, Safari) and logging into:

www.portal.office.com and using district credentials (@spart7.org email and password)



Notice the familiar Microsoft Office Apps available 'in the Cloud'.

Why Does It Matter if I Use Office Software on My Computer or Office Apps 'In the Cloud'?

 Using these applications on the Internet means that you can access them from anywhere, on any device, at any time by going to portal.office.com through any Web browser (or using device applications). No more jump drives, moving content from your network drive to your desktop, or Dropbox accounts necessary! The content you create on your device(s) and/or while working in the Cloud can be synced across all of your devices where you have Office applications installed, so your files are always up to date and ready wherever you want to access them.