



New Student Enrollment Form for 5K - Grade 12

Any student who is new to Spartanburg School District 7, including incoming kindergarten students who are not currently enrolled in a District 7 pre-K program, should use this form to enroll. Children who will be five years old on or before September 1 of this year must enroll in public or private kindergarten, unless the parent or legal guardian signs a waiver. Any child who will be six years old on or before September 1 of this year must enroll in first grade.

To start the enrollment process, a parent/guardian must present this completed enrollment form along with the following to their zoned school:

1. **State Birth Certificate**
2. **South Carolina Certificate of Immunization** or South Carolina Certificate of Religious Exemption obtained from the Spartanburg County Health Department
3. **Two current proof of residency documents** (all must contain property address) in the name and property address of the parent or legal guardian. This must include **ONE** of the following: A recent tax document for primary residence, current signed rental/lease agreement with legally notarized documentation from landlord verifying current address, **AND ONE** current utility bill (i.e. electric, gas, water, cable).
4. **Valid parent/guardian photo I.D.** (i.e. - S.C. DMV issued I.D. or driver's license)

Student's Full name _____
Last First Middle (Nickname)

Birthdate _____ Enrolling Grade _____ Gender _____ Home phone (____) _____

Last School Attended _____ Does student have (Y/N): _____ IEP _____ 504

Home address _____
Street City/Zip

Primary Parent/Guardian Email address _____

Mother/Guardian's full name _____

Father's full name _____

Mother's Mobile phone (____) _____ Father's Mobile phone (____) _____

(Return above portion to your school)

How to Complete District Seven's New Student Enrollment Process

Take the enrollment form (above) and required documents to your zoned school. The school will give you a secure code ("Snapcode") that will allow you to complete the remainder of the registration information online. You will receive a separate and unique Snapcode for each child each school year. Please complete the online process right away in order to be assigned a teacher.

After you have completed the registration process online, you are encouraged to request a PowerSchool Parent Portal account from your child's school. The PowerSchool Parent Portal allows parents/guardians to monitor information and progress by viewing attendance, grades, assignments, and class schedules of their students online. Only parents or guardians of students enrolled in District 7 with legal rights to their child's student records may receive a Parent Portal account.