



# 3K Enrollment Application for Cleveland Academy of Leadership & Mary H. Wright Elementary for 2024-2025

(Submit to your zoned elementary school by **May 24** to receive acceptance notification by July 1)

District 7's free 3K program is available for eligible children who will be 3 years old on or before September 1st. The program provides a full-day, comprehensive approach to learning and follows the arrival and dismissal times of our elementary schools. Currently, the 3K program is available at Mary H. Wright Elementary and Cleveland Academy of Leadership and prioritizes students who live in those attendance zones.

To apply, a parent/guardian must present this **completed application AND all the following** to their elementary school:

1. **State Birth Certificate**
2. **South Carolina Certificate of Immunization** or South Carolina Certificate of Religious Exemption obtained from the Spartanburg County Health Department
3. **Two current proof of residency documents** (all must contain property address) in the name and property address of the parent or legal guardian. This must include **ONE** of the following: A recent tax document for primary residence, or current signed rental/lease agreement with legally notarized documentation from landlord verifying current address; **AND ONE** current utility bill (i.e. electric, gas, water, cable).
4. **Valid parent/guardian photo I.D.** (such as S.C. DMV issued I.D. or driver's license)
5. **Proof of TOTAL household income - EITHER** one of the following (for both parents, if married): W-2 or Tax Forms (preferred), current pay stub; **OR** child's Medicaid card

**PLEASE PRINT CLEARLY**

Date of Application: \_\_\_\_\_

Student's Full name: \_\_\_\_\_  
Last First Middle (Nickname)

Birthdate \_\_\_\_\_ Gender \_\_\_\_\_ Home phone \_\_\_\_\_

Home address: \_\_\_\_\_  
Street City/Zip

Primary Parent/Guardian Email address: \_\_\_\_\_

Mother/Guardian's full name: \_\_\_\_\_

Father/Guardian's full name: \_\_\_\_\_

Mother's Mobile phone: (\_\_\_\_\_) \_\_\_\_\_ Father's Mobile phone: (\_\_\_\_\_) \_\_\_\_\_

Number of people in family/household: \_\_\_\_\_

### 3K Enrollment Process & Criteria

- Students with **greatest academic and financial need** are prioritized for enrollment; therefore, every effort will be made to place each student within their home school but some students may be placed in another District 7 school for their 3K year. Enrollment is also open to District 7 students who do not qualify based on academic or financial need on a first-come, first-served basis and is non-discriminatory.
- Prior to acceptance, students **must be baseline-tested for school readiness** using the DIAL-4 screening tool. Parents will be notified of testing date/time at the email address listed above.
- Once accepted, you will be given instructions to **complete the online registration process**. Please complete this process as soon as possible to be assigned to a 4K class.
- **Applications received after May 24** will be processed if space is available. Students placed on the waiting list will be prioritized based on need (as determined by DIAL-4 screening and financial documentation). Applications may be submitted at elementary schools through **June 13**; thereafter, they may be submitted starting **July 29** when staff return for the new school year.