

## Isolation Rooms: General Guidelines and Designee Procedures

Per the advisement of SCDHEC, schools should have an identified room to isolate students or staff with symptoms of COVID-19 identified during the school day. The goal of having an isolation room within schools is to have a specified area that students and staff can safely go, while maintaining the health of those around them.

### **Guidelines:**

- Students and staff should be moved safely, respectfully, as well as in accordance with any applicable privacy laws or regulations, to the isolation room for evaluation.
  - Each school will work to identify the best route to assist students to their respective isolation room in a safe and discrete manner
- The suspected individual should be provided a mask if they are medically able to use one.
- Students should be supervised by a designated staff member at all times.
- Designees should maintain a 6-foot distance at all times and use appropriate personal protective equipment (PPE) provided.
  - If vision is able to be maintained at all times, and communication ability is not hindered, the designee may be just outside of the threshold if desired.
- Appropriate PPE will be provided for designee use with each isolation in accordance with CDC, SCDHEC, and OSHA recommendations.

### **Designee Procedures:**

Upon notification that a student is being isolated, the designee should execute the following:

- Obtain the appropriate PPE from school's designated location.
- Report to isolation room.
- Don PPE as appropriate being mindful of sitting and leaning on objects in regard to cross contamination.
- Monitor student until parent/guardian pickup.
  - *Please note, the School Nurse will be available to serve as a resource for any questions, concerns, or nursing services needed.*
- Upon parent arrival, provide pre-assembled COVID-19 information packet and obtain parent/guardian signature.
- Appropriately remove and discard PPE.
- Notify the School Nurse of dismissal.
- Notify Custodial Staff of dismissal for cleaning and disinfecting in accordance with CDC/DHEC guidelines.

### **Confirmed Covid-19 Cases from Isolation Rooms:**

Designees in close contact to a COVID-19 case while contagious must be excluded from school for 14 days after last contact with the person with COVID-19. This exclusion requirement applies even if masks were worn if social distancing was not maintained.

***A close contact defined as being within 6 feet for 15 minutes or more to a COVID-19 case***

- Designees supervising a known COVID-19 case in which *social distancing was reliably maintained* should:
  - Complete screening for fever and symptoms each morning until 14 days after last contact with the case.
    - Any designees found to have symptoms of COVID-19 should remain home and be excluded.
      - These individuals will be required to get tested or complete the required isolation period to return to school.
      - The isolation room will need to be closed for cleaning and disinfection before use again in accordance with CDC/SCDHEC guidelines.